Mrs. Flora Chin Lee Sa is the first woman to be appointed the Permanent Representative of Malaysia on the ICAO Council. She took office in Montreal on 18 September 2020. During her tenure, she has been a member of the Air Transport, Joint Support Committee (JSC) and Technical and Cooperation Committees.

She has been a member of the Association of Administrative and Diplomatic Service of Malaysia since 2007, the premier civil service of the Government of Malaysia. In the initial years of service, Mrs. Flora Chin Lee Sa worked in the areas of local government and higher education in Malaysia.

In 2015, Mrs. Flora Chin Lee Sa was promoted to the position of Deputy Director of ICAO & International under the then Department of Civil Aviation Malaysia. During her years in the Department of Civil Aviation, she organized various ICAO programmes, including the Special Programmes for the ICAO Council Members in 2016 and 2019. She has also assisted in ICAO events and meetings hosted by Malaysia such as the D8 Directors General Civil Aviation Meeting, the APANPIRG Meeting, The Ninth Collaborative Arrangement for the Prevention and Management Meeting of Public Health Events in Civil Aviation (CAPSCA): CAPSCA-AP/09 Meeting and the Sixth Annual and Technical Operational Meeting Cooperative Aviation Security Programme-Asia and Pacific (ATOM). She was the Focal Point of ICAO in Malaysia, the National Continuous Monitoring Coordinator (NCMC) for Universal Safety Oversight Audit Programme, Continuous Monitoring Approach (USOAP-CMA), the National Coordinator for the Universal Security Audit Programme, Continuous Monitoring Programme (USAP-CMA) and the Focal Point of CORSIA in Malaysia. She has also supported the Department of Civil Aviation and the Civil Aviation Authority of Malaysia (CAAM) in preparations for the signing of memoranda of understanding with ACAC, AFCAC, LACAC and CASSOS to further expand the areas of technical cooperation and capacity-building between these organizations and Malaysia.

When DCA became a statutory body in 2018, Mrs. Flora Chin Lee Sa was seconded to CAAM. She later joined the Aviation Division, Ministry of Transport Malaysia in 2020, following her appointment as Permanent Representative of Malaysia to the ICAO Council.

Mrs. Flora Chin Lee Sa graduated with a Bachelor of Science Degree with Honours from the University Putra Malaysia and also holds a Master's Degree in Agricultural Science from the University Putra Malaysia.