ICAO STATES TODAY AND TOMORROW

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INSTRUCTIONS FOR SUBMITTING MATERIAL FOR YOUR STATE'S FREE COMPLIMENTARY PAGE

Thank you for submitting, at your earliest convenience, material required to update your **State's Complimentary Page** that originally appeared in **ICAO STATES TODAY ...70 Years after Chicago**. It can be accessed at **icaostatestoday.com**.

YOUR RAPID RESPONSE IS VERY MUCH APPRECIATED!

For each Section identified with a number on the sample below, please complete as required **directly on the PDF** of your new Complimentary Page provided separately by email and/or available from **info@icaostatestoday.com**.

Simply click on existing text or empty box to change/write new text.

1 Relationship with ICAO

Information is based on ICAO records.

Photos

Please provide two photos depicting your tourism and/or air transport industries.

Minimum size:

HORIZONTALLY – **17.78 cm** (7 inches) VERTICALLY – **12.7 cm** (5 inches)

Captions can be added by clicking next to the arrows above and below the two photos. Similarly, copyright can be added by clicking just above the small circle on the left side of the photos.

Photos must be in **JPG format** and in **high resolution** - **300 dpi**.

State Statistics

Two categories have been added – **Currency** and **Country Telephone Code**. For these, please confirm the data and confirm/update the other categories for **2014. GDP** figures from the **World Bank** will be used for all States. Your 2012 statistics from **ICAO STATES TODAY... 70 Years After Chicago** can be accessed at: **icaostatestoday.com**.

Air Transport Statistics

One new category has been added – **Domestic Airports**. Please complete this category according to your national specifications and confirm/update other categories **for 2014**, using the following **criteria provided by ICAO**.



International Airports - Any airport designated by the Contracting State in whose territory it is situated as an airport of entry and departure for international air traffic, where the formalities incident to customs, immigration, public health, animal and plant quarantine and similar procedures are carried out. Must have an international traffic of at least 10 traffic units performed per year.

International Passenger Traffic -The total number of international passengers, on both scheduled and charter services, at international airports located on the territory of your State.

International Cargo Traffic - The total volume of freight shipped to and from international airports located on the territory of your State.

National Airlines with International

Services - Any duly registered and certificated air transport enterprise in your State and that operates scheduled or charter international air services to any other State. Must have an international traffic of at least 10 traffic units performed per year. **Foreign Airlines** - Any duly registered and certificated air transport enterprise from any other State and that operates scheduled or charter international air services to your State (for statistical purposes, cabotage flights should be considered as traffic performed in the reporting State). Must have a total traffic of at least 10 traffic units performed per year in the reporting State.

Oreparing for Tomorrow

You are invited to indicate how your State is "Preparing for Tomorrow" in terms of your tourism and/or air transport industries. For layout and format, please be guided by your contribution to ICAO STATES TODAY... 70 Years After Chicago under the title Quick Facts. This time, the MAXIMUM number of characters (letters + spaces) has been increased to 1,100. Once you have reached this limit, you will not be able to input further and should edit your text to fit the space allotted.

Olid You Know... Travel and Tourism

This section again allows you to share unique or little know aspects of your State that can be of interest to tourists or business travellers. The MAXIMUM number of characters (letters + spaces) is 400. Once you have reached this limit, you will not be able to input further and should edit your text to fit the space allotted.

IMPORTANT – Please also provide the names, telephone numbers and email addresses of persons who can be contacted by FCM Communications to coordinate the production of your free Complimentary Page.

Please send your free completed COMPLIMENTARY PAGE and PHOTOS to: info@icaostatestoday.com