

FORM L EN-ROUTE SERVICES TRAFFIC STATISTICS

Reporting Instructions

FILING REQUIREMENTS

General

This form is to be completed by ICAO Member States providing area control or flight information services for one or more FIRs/UIRs within their territory, over another State, over the high seas, or in an air space of undetermined sovereignty (in accordance with the provisions of ICAO Annex 11 — *Air Traffic Services* to the *Convention on International Civil Aviation*). This form should include aggregated data for the twelve months of the calendar year.

Only IFR flights and flights for which flight plans have been filed with the respective area control centre(s) or flight information centre(s) should be reported. Flights should be counted separately for each FIR/UIR through which they move.

Filing schedule

This form should be completed on an annual basis and filed with ICAO within four months of the end of the year to which it refers.

Electronic filing

States should submit the requested data in electronic format, either by e-mail via the Internet (sta@icao.int) or on a compact disc. An electronic copy of this form, together with the relevant instructions, can be obtained from the ICAO Internet site (<http://www.icao.int/staforms>) or by contacting the ICAO Secretariat.

DATA TO BE REPORTED

It is most important that the form be filed by all administrations concerned even if it is only possible to report part of the data requested.

DEFINITION OF TERMS USED

Domestic civil flights. All civil flights, including general aviation (GA) flights wholly within the territory of one State, except flights by State aircraft for other than civil purposes, which should be reported under Column d - Other flights.

FIR/UIR. Flight information region/upper flight information region.

Flight. The movement of an aircraft during its en-route phase through the airspace of an FIR/UIR. Each such movement following a landing within the FIR/UIR is to be counted as a separate flight. A flight is classified as either international or domestic based on the following definitions:

International. A flight stage with one or both terminals in the territory of a State, other than the State in which the air carrier has its principal place of business.

Domestic. A flight stage not classifiable as international. Domestic flight stages include all flight stages flown between points within the domestic boundaries of a State by an air carrier whose principal place of business is in that State. Flight stages between a State and territories belonging to it, as well as any flight stages between two such territories, should be classified as domestic. This applies even though a stage may cross international waters or over the territory of another State.

IFR flights. Flights conducted in accordance with instrument flight rules.

International civil flights. All international civil air transport flights, including all international general aviation flights (IGA).

Other flights. All flights not reported under Columns b and c.

SYMBOLS

Please use the following symbols as necessary in completing this form:

*	estimated data (asterisk immediately following the estimated figure)
(blank)	category not applicable
na	data not available.

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